



## Apartment Fire Safety Self-Inspection Checklist

Fire Safety Checklist Items	Yes	No	Not Applicable	Comments
DO you have a working smoke alarm outside every sleeping area and on every level of the unit?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DO you have a carbon monoxide (CO) alarm in dwellings that may have a source of CO such as an attached garage, fuel burning appliances, or a fireplace?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DO you test your alarms at least once a week?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DO you replace batteries when you change your clocks in the Fall or when the low battery alarm sounds?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DO you vacuum the alarms periodically to keep them free of dust?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DO you have flashlights available in case of a power outage?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Do you have spare batteries on hand for flashlights and smoke alarms?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DO you have a fire escape plan with a predetermined meeting area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DO you practice your plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DO all your windows open easily without keys or tools especially in the bedrooms?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Test Your Smoke Alarms Weekly



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DO extension cords run only one appliance? Are cords used only for temporary applications and not a replacement for permanent wiring?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ARE all extension cords in good condition and rated for the load it is carrying?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ARE electric space heaters kept at least 3 feet from combustibles such as curtains and furniture?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ARE your apartment and storage areas free of flammables and combustibles such as gasoline or propane?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DOES your apartment door have a self-closing device and does the door latch when it closes?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ARE all common stairwells and hallways free of storage or trash?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

If you answered “NO” to any of the questions above, you need to correct the problem as soon as possible. Failing to address the problem significantly increases your exposure to a fire and dramatically increases your potential for loss of life. If you need assistance or have any fire or life safety questions, contact the Fire Marshal’s office at 860-644-2511 X217.

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