

A Street Excavation Permit is required for all Work in South Windsor Street Right-of-Way

All work within the Town of South Windsor's right-of-way requires a Street Excavation Permit. The Town's right-of-way extends several feet beyond the edge of pavement on most streets. This is in accordance with Sections 86-31 through 86-48 inclusive of the Town of South Windsor Code of Ordinances. Permit application forms are available on line at www.southwindsor.org under the Engineering Department. A permit application and the Street Excavation Permit Manual may also be obtained at the Engineering Division in the Town Hall at 1540 Sullivan Avenue in South Windsor.

Work requiring a permit includes the construction, repair, and maintenance of: sanitary sewers; water lines; storm drainage lines and structures; gas lines; underground telephone, electrical, cable and fiber optic conduits and wires; utility vaults, boxes, and handholes; manholes; valves; utility poles; driveways; sidewalks; fire hydrants; curb; steps; walls and fences within the Town Right-of-Way.

The contractor, utility or property owner performing this work must submit a Street Excavation Permit application at least 2 working days before work is to begin. The permit fee is \$25. An up to date insurance certificate and a \$5,000 bond must be on file with the Engineering Division before a permit can be issued. The permit applicant is responsible for installing and maintaining a temporary patch where any pavement has been cut and removed as part of their work. A permanent pavement patch deposit will be collected before the permit is issued. The permanent pavement patch will be installed by the Town's contractor after at least six months. Any excavation requires notification of the Connecticut "Call Before You Dig" central clearinghouse per state statute.

The contractors, utility or property owner must notify the Engineering Division at least 24 hours prior to the start of work. The persons doing the work shall repair or replace any damage to roads, sidewalks, curbs, driveways, lawns, mailboxes, pins and monuments, and any other items caused by their work to the satisfaction of the Town and adjacent property owners. The Engineering Division will inspect the work including all restoration.

Any contractors, utilities or property owners working in the South Windsor ROW without a permit will be required to stop work immediately and submit a permit application with the associated fees, bond and insurance certificate. They will not be allowed to continue work until their permit is complete and accepted.

Please call the Engineering Division at 644-2511 ext. 244 if you have any questions.

Thank you for your cooperation with this process.

Jeffrey Doolittle, P.E.
Town Engineer

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